

Karen Docherty Fundraising Partnership Agreement

Supporting Communities Across Scotland

Thank you for your interest in hosting a fundraising event with Karen Docherty.

Karen is passionate about supporting local charities, community groups, clubs, organisations and worthwhile causes through her mediumship demonstrations. Over the years, these events have helped raise significant funds for organisations throughout Scotland while providing an uplifting and memorable experience for attendees.

This document outlines the standard arrangements and expectations for all fundraising events hosted in partnership with Karen Docherty.

Event Arrangement

Karen Docherty will provide a live mediumship demonstration at the agreed venue, date and time.

The organising group is responsible for:

- Securing and paying for the venue.
- Managing ticket sales.
- Promoting the event within their local community and networks.
- Providing suitable event facilities.
- Ensuring all venue requirements, permissions and responsibilities are met.

All fundraising events are subject to availability and final confirmation by both parties.

Ticket Pricing

A minimum ticket price of **£16.00 per person** applies to all fundraising events.

Organisations are welcome to charge a higher ticket price should they feel it is appropriate for their audience, venue or fundraising objectives.

Minimum Ticket Requirement

A minimum of **50 tickets must be sold** for the event to proceed.

To ensure the event remains viable for both parties, ticket sales may be reviewed approximately 14 days prior to the event date.

Should ticket sales remain significantly below the minimum requirement, Karen reserves the right to discuss alternative arrangements, including postponement or cancellation.

Revenue Share

Ticket income will be shared on a **50/50 basis** between Karen Docherty and the organising group.

Example:

- 50 tickets sold at £16.00 = £800.00
- Karen Docherty share = £400.00
- Organising group share = £400.00

Unless otherwise agreed in writing, the 50/50 arrangement applies to gross ticket revenue generated through ticket sales.

Payment Terms

Karen's share of ticket revenue must be paid by bank transfer no later than **72 hours before the event**.

Bank details will be provided following confirmation of the booking.

Failure to make payment within the agreed timeframe may result in the event being postponed or cancelled.

Promotion and Marketing

The organising group remains responsible for the majority of event promotion and ticket sales activity.

As part of the partnership arrangement, Karen will support each fundraising event through her social media platforms by providing:

- One event announcement post.
- One reminder post approximately seven days before the event.
- One post-event acknowledgement and thank-you post.

Additional advertising, paid promotion or marketing activity is not included within the standard fundraising arrangement.

Supporting Your Cause

Karen is pleased to support fundraising efforts beyond the event itself where possible.

Organisations are welcome to provide:

- GoFundMe campaigns.
- JustGiving pages.
- Charity donation pages.
- Community fundraising initiatives.
- Official charity or organisation websites.

Where appropriate, Karen may share these opportunities with her audience and followers to help raise additional awareness and support for your cause.

Travel and Accommodation

Fundraising events within Karen's normal operating area are included within the standard 50/50 fundraising arrangement.

For events requiring significant travel, overnight accommodation, ferry crossings or other exceptional travel costs, additional arrangements may be discussed and agreed in advance.

Any such costs will be clearly communicated before a booking is confirmed.

Venue Requirements

The organising group is responsible for ensuring that the venue is suitable for the event and provides:

- Appropriate seating for attendees.
- Drinking water.
- Adequate lighting and heating.
- A microphone and sound system where appropriate for audience size.
- Suitable access and parking arrangements.

The venue should be clean, safe and capable of comfortably accommodating the anticipated audience.

Ticket Refunds

Tickets are sold by and on behalf of the organising group.

Any refunds issued remain the responsibility of the organising group.

In the event that the event is cancelled by Karen or the organising group, attendees should be offered either:

- A full refund; or
 - Transfer of their ticket to an agreed alternative date.
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Insurance and Venue Compliance

The organising group is responsible for ensuring that:

- The venue is appropriately insured.
 - Any licences, permissions or approvals required for the event are in place.
 - Health and safety responsibilities are met.
 - The event complies with venue policies and local requirements.
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Cancellation and Changes

Should either party need to cancel or amend an event, as much notice as possible should be provided.

Karen reserves the right to postpone or cancel an event due to illness,

emergency, severe weather conditions or circumstances beyond her reasonable control.

Where possible, every effort will be made to arrange an alternative date acceptable to both parties.

Acceptance of Terms

This Fundraising Partnership Agreement is provided to all organisations enquiring about or applying to host a fundraising event with Karen Docherty.

Should a booking be offered and subsequently confirmed, the organising group acknowledges and accepts the arrangements outlined within this document.

Confirmation of a booking constitutes acceptance of these terms unless otherwise agreed in writing.

We look forward to working together to create a successful event, provide an enjoyable evening for attendees and raise valuable funds for your organisation and community.

A handwritten signature in black ink that reads "Karen Docherty". The script is fluid and cursive, with a long horizontal line extending from the end of the word "Docherty".

www.karendocherty.com/fundraising